Job Description

KS2 Lunchtime Supervisor

Purpose of the post
- To supervise pupils in the dining hall and be responsible for their safety during lunchtime breaks.

Key tasks
- Supervising pupils at lunchtime

- encouraging them to eat healthily

- helping younger children to open packaging or cut up food

- providing some social training such as good table manners

- cleaning up spillages and wiping and sanitising tables between sittings

- maintaining order

- reporting unresolved problems to the relevant teacher or headteacher

General requirements
- to contribute positively to effective working relationships within the school

- to support and contribute to the school's responsibility for safeguarding children

- to contribute to the personal, social and health education of pupils according to school policy

- to actively pursue personal and professional development

- to promote a learning culture

- to play a full part in the life of the school community and support its ethos

- to undertake other reasonable tasks commensurate with the grading and level of responsibilities of the posts as directed by the Headteacher.

Person Specification

EXPERIENCE, KNOWLEDGE AND UNDERSTANDING
- Knowledge of issues relating to equal opportunities, personal and social education and special educational needs

- Able to work as part of a team.

SKILLS AND ABILITIES

- Skilled at making and sustaining positive relationships with young children whilst valuing their diversity in order to enhance their learning and social development
- Ability to stimulate children's interest in food and eating
- Skilled at communicating with children
- Skilled at developing children's self-esteem and motivation so that they become resilient, independent citizens
- Able to work closely with the wider school community
- Skilled at making and sustaining positive relationships with other school staff
- Good oral communication skills.

PERSONAL QUALITIES

- Self-motivated and resilient
- Patient
- High expectations
- Emotionally intelligent
- Able to listen and to reflect.