



Barnes Primary School
Cross Street,
London SW13 0QQ
Tel: 0208-876-7358
www.barnes.richmond.sch.uk

Headteacher: Sue Jepson MA, NPQH

Group 3: 420 pupils on main roll (Reception to Year 6) plus 39 Full Time and 26 Part Time Nursery

17.5 hours per week; 42 weeks a year
08:00 to 11:30 (or similar); 5 days a week; 42 weeks a year
Pay scale: £28,470 Full Time Equivalent
£12,745 Actual

Required for September 2022

IT technician

The governors wish to appoint a skilled and knowledgeable IT technician whose principal role will be to maintain the existing and effective information technology infrastructure at our school. The appointee will deal with day-to-day maintenance issues relating to touchscreen computers; laptops; iPads; visualisers; printers and copiers; projectors; educational software programs and Office 365 accounts; as well as the school's networked entry system. They will also be responsible for maintaining the school's IT asset register and working with the school's finance department to ensure excellent value for money when acquiring new items or systems. There will also be opportunities to evaluate the effectiveness of existing systems, such as the school's computer network, back-up systems, the way in which our IT suite functions and other aspects of the key technology we use to deliver the highest quality education.

Hours of work will ideally be 08.00 am to 11:30, 5 days per week. Some flexibility with regard to working hours could also be negotiated. This position is ideal for a talented IT operator at an early career stage, who would like to further develop their existing skills. It would also be suitable for someone at the opposite end of their career journey who is looking for a job that is manageable, not overly stressful and perhaps close to home. Finally, it might suit a parent who wishes to finish work relatively early so that some time can be spent with a young family.

We are a highly successful, forward looking community school situated one mile from Richmond Park in south west London. Our school is thriving and extremely popular. We can offer you good working conditions, very friendly colleagues and the chance to join a highly successful team of people fully committed to providing excellent provision for children.



Visits to the school are both welcomed and encouraged and can be made by telephoning Stephanie Dennis, the school's Communication Manager, on 020 8876 7358.

An application pack containing further details about this position can be obtained in the same way. Please look on our website to find out more about our school. We are confident that you will like what you see.

The closing date for applications is: **09:00 on Wednesday 29th June 2022**
A selection process is scheduled for: **Friday 1st July 2022**

At Barnes we take the safeguarding of children extremely seriously. All applications will be thoroughly scrutinised and we will do everything in our power to prevent unsuitable adults from working with our children. All selection processes at our school are designed to identify and reject anyone who is unsuitable for work with children. At least one member of our selection panel will have attended a safer recruitment training course and gained certification. All staff working at Barnes will be subject to an enhanced Disclosure and Barring Service (DBS) check before taking up post. There is a culture of ongoing vigilance that ensures children are safe and secure with the adults they come into contact with at all times. References will be sought and checked and all staff are fully aware of the actions they should take if they have any concerns about the behaviour of a fellow staff member towards children.

