

Barnes Primary School
Cross Street, London, SW13 0QQ
Tel: 020 8876 7358
www.barnes.richmond.sch.uk

Headteacher: Sue Jepson MA, NPQH

420 pupils on main roll
plus 39 full time and 26 part time Nursery pupils

Required for January 2022

Apprentice Leader of Learning in Nursery: 35 hours per week

Apprenticeship Information:

Level 3 Teaching Assistant Standard

Minimum duration: 15-18 Months

A minimum of 20% of the week will be allocated for training and study purposes

Apprenticeship training organised, facilitated and paid for by the school

Contracted hours of work:

Monday to Friday, 08:30 – 16:00 including study time and 30 minute lunch break (unpaid)

Annual holiday entitlement:

All school holidays

Pay:

£230 per week

Eligibility:

- Anyone aged 18 and over may apply for this apprenticeship
- GCSE passes (or equivalent) in maths and English are desirable

Position:

- Are you interested in working with young children?
- Would you like to gain an early years childcare qualification?
- And would you like to learn and gain experience in the most amazing nursery environment?

How about joining us as an **apprentice Leader of Learning in our Nursery**? We will induct you and offer you the highest quality professional development. We will make sure that you have a great professional learning experience. You will join a wonderful team and contribute to cutting edge practice whilst training to qualify with a Level 3 in Early Years Education, funded by the school.

The governors wish to appoint somebody who is motivated to learn and practice the skills of a Leader of Learning, who will work alongside a wonderful team of highly competent Early Years practitioners to help further enhance our Nursery provision.

We are an exciting, forward looking community school situated one mile from Richmond Park in south west London. This is a successful and ambitious organisation that is committed to continual improvement. We want children to leave this school having achieved high standards in the basic skills. In addition, we wish to inspire them by offering a broad curriculum experience that includes exciting opportunities in the arts, music and sport.

We can offer you a beautiful environment with an exceptional area for outdoor learning - including our forest school provision - excellent resources, great children and the chance to work alongside talented, supportive colleagues.

Visits to the school are both welcomed and encouraged and can be made by telephoning Stephanie Dennis on 0208 876 7358. An application pack and further details about this position can be obtained in the same way or on our join us website page: <https://barnesprimaryschool.co.uk/contact-us/join-us/>.

At Barnes we take the safeguarding of children extremely seriously. All applications will be thoroughly scrutinised and we will do everything in our power to prevent unsuitable adults from working with our children. All selection processes at our school are designed to identify and reject anyone who is unsuitable for work with children. At least one member of our selection panel will have attended a safer recruitment training course and gained certification. All staff working at Barnes will be subject to an enhanced Disclosure and Barring Service (DBS) check before taking up post. There is a culture of ongoing vigilance that ensures children are safe and secure with the adults they come into contact with at all times. References will be sought and checked and all staff are fully aware of the actions they should take if they have any concerns about the behaviour of a fellow staff member towards children.

Job Description

Children's learning

- Jointly with the nursery teachers and/or other early years practitioners, work with the class, a group or individual children in learning activities across all areas of the EYFS curriculum.
- Assist groups and individual children, including those with special educational needs, in learning activities.
- Support the development of children's language skills, encouraging children to express themselves clearly; and help to continually extend children's vocabulary.
- Support children in their play.
- Encourage children to join in with learning activities that promote their development and enjoyment of learning.
- Establish constructive working relationships with children, ensuring they are safe and secure, included and valued.
- Act as a role model, setting high expectations and providing oral feedback on progress and achievement.
- Take a part in observing and recording children's learning and use online pupil assessment systems (following training).
- Work within the established behaviour policy to anticipate and constructively manage behaviour promoting self-control and responsibility.
- Use IT in learning activities and develop pupils' competence in its use.
- Actively support the school's equal opportunity policy, ensuring that all pupils have an equal access to learning opportunities.

Physical Welfare

- Under the direction of the nursery teachers, support the development and welfare of all the children in your care.
- Supervise children at all times and ensure their health and safety.
- Help to dress and undress children, changing those who have wet or soiled themselves (if required).
- Accompany children on educational visits.
- Encourage children to become more independent.
- Help children to use language to express their needs, develop an awareness of the needs of others, learn self-control in their relationships with others and become self-confident.
- Care for children who become unwell.

Preparation of the learning environment

- Organise and maintain an inspiring learning environment.
- Take responsibility for aspects of the internal and external learning environment, classroom organisation and display.
- Prepare and maintain a range of resources and specialist equipment. This will involve preparing: practical group and individual activities; equipment, materials and resources; craft activities and cleaning equipment, such as paints, water trays and brushes and setting up the outdoor area.

Other duties

- Be aware of Health and Safety matters and refer to the school Health and Safety policy.
- Maintain confidentiality at all times.
- Make contributions to any record keeping in connection with welfare concerns and SEN.
- Attend professional development meetings and apprenticeship training and meetings.
- Undertake any other duties in line with the purpose of the role, which may reasonably be required.

Person Specification

- Interested in a career working with young children.
- Self motivated and resilient.
- Ability to demonstrate patience.
- Ability to listen and reflect.
- Ability to work constructively as part of a team, understanding roles and responsibilities and your own position within these.
- Able to display a commitment to the protection and safeguarding of children.
- Good communication skills, with clear spoken English.
- Able to work flexibly within a team, asking for and giving support as needed.
- Able to understand the importance of being punctual and the impact absence has on the effectiveness of the team.