

Teaching assistant: Raising achievement

Part-time, fixed-term post – 20 hours a week

Responsible to: Phase Leaders and SEND Leader

Job Description

Purpose of the post

- To assist a small number of identified children to make substantial improvements in their reading, writing and mathematical skills (20 hours a week)

Key tasks

Under the supervision of the Key Stage Leader:

- provide personalised input (one-to-one, pairs or small groups) to an identified group of lower attaining children
- support these children to improve their mental arithmetic and basic numerical skills
- support them to improve their reading and writing skills
- work alongside them in a supportive capacity in the classroom
- enhance their independent learning skills
- use a variety of delivery methods, ensuring that learning is multi-sensory
- set high expectations for pupils' behaviour and maintain a good standard of discipline through well focused support
- provide a positive, conducive and safe learning environment.
- support their interpersonal and play skills

General requirements

- to communicate effectively with the phase leaders who will be coordinating this programme
- to communicate effectively with the clasteachers of the children involved
- to promote a learning ethos
- to contribute positively to effective working relationships within the school
- to support and contribute to the school's responsibility for safeguarding children
- to contribute to the personal, social and health education of pupils according to school policy
- to ensure health and safety expectations are met at all times
- act as a role model, setting high expectations and provide accurate and objective feedback on progress and achievement
- work within the established behaviour policy to manage behaviour, promoting self-control, independence and responsibility
- any other reasonable tasks commensurate with the grading and level of responsibilities of the post as directed by the Headteacher.