

## The Staff Team – Autumn 2017

*Italics indicates more than one role (main role: normal font; additional role: in italics)*

### Early Years Foundation Stage

| Class   | Teacher   | Responsibility  |
|---|---|---|
| <b>Early Years Foundation Stage Leader</b>      | <b>Kelly Thomas</b>   |   |
| <b>Nursery 1</b>                                | Ray Beard   | <ul style="list-style-type: none"> <li>• EYFS Personal, Social &amp; Emotional Development (PSED)</li> <li>• EYFS understanding the world (UW)</li> <li>• Forest school</li> <li>• Initial Teacher Training mentor (Simeron Kaler)</li> </ul> |
| <b>Nursery 2</b>                                | Lily Martirosian  | <ul style="list-style-type: none"> <li>• Lily: Newly Qualified Teacher</li> <li>• Teacher tutor: Kelly Thomas</li> </ul>  |
| Leaders of Learning                             | Sara Byrne (35 hours)<br><br><i>Kristina Zobdeh</i> (6 hours)<br><i>Christine Moss</i> (PPA) (2 hours)<br><i>Lucy Baldwin</i> (1.5 hours)<br><i>Hannah Childs</i> (2.5 hours) | <ul style="list-style-type: none"> <li>• Nursery Leader of Learning</li> <li>• Nursery Leaders of Learning</li> </ul>   |
| <b>Topaz</b>                                    | Jane Lawler   | <ul style="list-style-type: none"> <li>• EYFS mathematics</li> <li>• EYFS expressive art &amp; design</li> </ul>  |
| Leader of Learning (Topaz): job share Full-time | Pip Borrett & Amy Smith   | Leader of Learning (job share)  |
| LSA - Topaz                                     | To be allocated<br><br>EHCP expected by November 2017; FfS until appointment  | <ul style="list-style-type: none"> <li>• LH-m (hours to be agreed)</li> <li>• Autistic Spectrum Disorder (ASD), (1)</li> <li>• EHCP - unconfirmed</li> </ul>  |
| <b>Amber</b>                                    | Kelly Thomas  | <ul style="list-style-type: none"> <li>• School Leadership Team</li> <li>• EYFS Leader</li> <li>• Coaching and mentoring EYFS staff</li> <li>• EYFS Physical development (PD)</li> <li>• EYFS Literacy</li> </ul>                             |

|   |   |  |
|---|---|--|
|   |   | <ul style="list-style-type: none"> <li>• Consumables: ordering stock &amp; organisation</li> <li>• Teacher mentor (Lily Martirosian)</li> </ul>        |
| Leader of Learning (Amber) Full time    | Joolia Dove (35 hours)  | Leader of Learning   |
| Schools Direct Initial Teacher Training | Simeron Kaler   | <ul style="list-style-type: none"> <li>• University College London: Early Years Education</li> </ul>   |
| LSA - Amber                             | Natalie Vallade (32.5 hours)  | <ul style="list-style-type: none"> <li>• KS-m</li> <li>• EHCP 1 (32.5 hours)</li> <li>• Autistic Spectrum Disorder (ASD)</li> </ul>                    |
| LSA - Amber                             | To be allocated<br><br>EHCP expected by November 2017<br><i>Kristina Zobdeh</i> (7 hours) until appointment | <ul style="list-style-type: none"> <li>• JH-m (hours to be agreed)</li> <li>• Autistic Spectrum Disorder; (2)</li> <li>• EHCP - unconfirmed</li> </ul> |

## Key Stage 1

|  |  |   |
|--|--|---|
| <b>Key Stage 1 Leader</b>                          | <b>Jade Huxley</b>   |   |
| <b>1C</b>  | Jemma Causebrook   | <ul style="list-style-type: none"> <li>• Key Stage 1 Pupil Council</li> <li>• A further responsibility (to be agreed)</li> </ul>                                  |
| <b>1L</b>  | Helen Leissle  | <ul style="list-style-type: none"> <li>• Modern Foreign Languages Leader</li> <li>• Science in KS 1 Leader</li> </ul>   |
| LSA – 1L   | Shannon Berry (20 hours)<br><i>Kristina Zobdeh</i> (10 hours)<br><i>Lucy Baldwin</i> (2.5 hours) | <ul style="list-style-type: none"> <li>• NaL-f (26 hours)</li> <li>• EHCP 2</li> <li>• Physical and mobility</li> </ul>   |
| LSA – 1L   | To be allocated: EHCP agreed<br><br>FfS at lunchtime until appointment                           | <ul style="list-style-type: none"> <li>• NiL-m (26 hours)</li> <li>• EHCP 3</li> <li>• Autistic Spectrum Disorder, (3)</li> </ul>                                 |
| Applied Behaviour Analysis (ABA) tutors            | Georgina Rowe (15 hours)<br>Emily Cole (10 hours)  | <ul style="list-style-type: none"> <li>• PG-f (20 hours; 5 hours: parents)</li> <li>• EHCP 4</li> <li>• Autistic Spectrum Disorder, (4)</li> </ul>                |
| Higher Level Teaching Assistant: Year 1, full-time | Sol Taboas (32.5 hours)  | <ul style="list-style-type: none"> <li>• Higher Level Teaching Assistant (HLTA)</li> <li>• Teacher administration &amp; preparation: across the school</li> </ul> |
| Year 1 teaching                                    | <i>Christine Moss</i>  | (3.75 hours) teaching assistant   |

|   |   |  |
|---|---|--|
| assistant                                     |   |  |
| Year 1 teaching assistant                     | <i>Avrika Bolokan</i>                                 | (2.5 hours) teaching assistant   |
| <b>2H</b>                                     | Jade Huxley   | <ul style="list-style-type: none"> <li>• School Leadership Team</li> <li>• Key Stage 1 Leader</li> <li>• Coaching and mentoring KS 1 staff</li> <li>• EYFS to Y1 Transition Manager</li> <li>• English – Key Stage 1 Leader</li> <li>• Maths Mastery Consultant</li> <li>• Consumables: ordering stock &amp; organisation</li> </ul> |
| LSA – 2H                                      | Bida Bahlouli   | <ul style="list-style-type: none"> <li>• WT-m (20 hours)</li> <li>• EHCP 5</li> <li>• Autistic Spectrum Disorder, (5)</li> </ul>   |
| <b>2D</b>                                     | Katie Duncombe  | <ul style="list-style-type: none"> <li>• PSCHE leader across the school</li> </ul>   |
| LSA – 2D                                      | Judith Acquah   | <ul style="list-style-type: none"> <li>• JT-m (32.5 hours)</li> <li>• Autistic spectrum disorder, (6)</li> <li>• EHCP 6</li> </ul>   |
| LSA – 2D                                      | To be allocated<br><br>EHCP expected by November 2017 | <ul style="list-style-type: none"> <li>• AV-m (hours to be agreed)</li> <li>• Medical (and emotional)</li> <li>• EHCP - unconfirmed</li> </ul>   |
| Teaching Assistant – Raising standard: post 1 | Lama Enjarie (23 hours)                               | Year 2 individual, pairs, small group and in class support (full-time: exclusively Year 2)   |

## Lower Key Stage 2

|                                 |  |  |
|---------------------------------|--|--|
| <b>Lower Key Stage 2 Leader</b> | <b>Camilla Garofalo</b>                            |  |
| <b>3B</b>                       | William Beadon                                     | <ul style="list-style-type: none"> <li>• Will: Newly Qualified Teacher</li> <li>• Teacher tutor: NQT Rapid Progress Team (overview: Mark Hartley)</li> </ul>   |
| LSA – 3B                        | Avrika Bolokan (hours to be discussed)             | <ul style="list-style-type: none"> <li>• SB-f (25 hours)</li> <li>• EHCP 7</li> <li>• Global developmental delay</li> </ul>  |
| LSA – 3B                        | Alison Whale (20 hours)<br>Fit for Sport (5 hours) | <ul style="list-style-type: none"> <li>• ZM-m (25 hours)</li> <li>• EHCP 8</li> <li>• Anxiety related disorder</li> </ul>  |
| <b>3C</b>                       | Suzy Cole  | <ul style="list-style-type: none"> <li>• School Leadership Team</li> <li>• Year 3 Leader</li> <li>• Transition from Year 2 to Year 3</li> <li>• Humanities (geography and history) Subject Leader</li> <li>• Handwriting across the school</li> <li>• Year 3 communication with parents</li> </ul> |
| Schools Direct                  | Harry Satterthwaite                                | <ul style="list-style-type: none"> <li>• St Mary's College</li> </ul>  |

|  |  |   |
|--|--|---|
| Initial Teacher Training                 |  | <ul style="list-style-type: none"> <li>• Battle of the Books (Upper KS 2: Y4): lunchtimes</li> </ul>  |
| LSA – 3C                                 | Hannah Childs  | <ul style="list-style-type: none"> <li>• LH-m (32.5 hours)</li> <li>• EHCP 9</li> <li>• Global developmental delay</li> </ul>   |
| Teaching Assistant – Raising standards 2 | <i>Jasmine Lehman</i>  | 3.5 hours – targeted pupils: Year 3   |
| <b>4B</b>                                | Tom Brookes  | <ul style="list-style-type: none"> <li>• Tom: Newly Qualified Teacher</li> <li>• Teacher tutor: NQT Rapid Progress Team (overview: Mark Hartley)</li> </ul>   |
| <b>LSA – 4B</b>                          | Christine Moss (19.5 hours)<br><i>Roz Sandford-Smith</i> (2.5 hours) | <ul style="list-style-type: none"> <li>• CC-m (22 hours)</li> <li>• EHCP 10</li> <li>• Cognitive delay</li> </ul>   |
| <b>4C</b>                                | Charlotte Burr   | <ul style="list-style-type: none"> <li>• Charlie: Newly Qualified Teacher</li> <li>• Teacher tutor: NQT Rapid Progress Team (overview: Mark Hartley)</li> </ul>   |
| <b>4G</b>                                | Camilla Garofalo   | <ul style="list-style-type: none"> <li>• School Leadership Team</li> <li>• Lower Key Stage 2 Leader</li> <li>• Coaching and mentoring LKS 2 staff</li> <li>• Mathematics in Key Stage 2</li> <li>• Religious Education</li> <li>• Consumables: ordering stock &amp; organisation</li> </ul> |

## Upper Key Stage 2

|                                 |   |   |
|---------------------------------|---|---|
| <b>Upper Key Stage 2 Leader</b> | <b>Rachel Wilson</b>  |   |
| <b>5A</b>                       | Alex Woods  | <ul style="list-style-type: none"> <li>• School Leadership Team</li> <li>• Design and Technology</li> <li>• English grammar teaching</li> </ul>   |
| LSA – 5A                        | Jasmine Lehman<br>Tanith Marshall<br><i>Roxie Starr</i> (1 hour)  | <ul style="list-style-type: none"> <li>• NH-m (32.5 hours)</li> <li>• EHCP 11</li> <li>• Cerebal palsy and hearing</li> </ul>   |
| LSA – 5A                        | Roxie Starr (16.5 hours)<br><i>Roz Sandford-Smith</i> (3.5 hours) | <ul style="list-style-type: none"> <li>• GS-m (20 hours)</li> <li>• EHCP 12</li> <li>• Social communication, speech &amp; language</li> </ul>   |
| <b>5W</b>                       | Rachel Wilson (0.9) & James O'Donnell (0.1) Tues/Thurs pm         | <ul style="list-style-type: none"> <li>• School Leadership Team</li> <li>• Upper Key Stage 2 Leader</li> <li>• Science Subject Leader</li> <li>• Learning Themes Leader</li> <li>• Consumables: ordering stock &amp; organisation</li> <li>• Schools Direct mentor (Harry Satterthwaite)</li> </ul> |

|   |  |   |
|---|--|---|
| LSA – 5W                                      | Jane Ashton  | <ul style="list-style-type: none"> <li>• TR-m (15 hours)</li> <li>• EHCP 13</li> <li>• Speech and language; Autistic Spectrum Disorder? (7)</li> </ul>  |
| Teaching Assistant – Raising standards post 3 | Sarah Lever  | <ul style="list-style-type: none"> <li>• 16 hours</li> <li>• Years 5 individual, pairs, small group and class support: exclusive to Year 5</li> </ul>   |
| <b>6R</b>                                     | Margo Rodrigo  | <ul style="list-style-type: none"> <li>• School Leadership Team</li> <li>• Leader for Teaching &amp; Learning (whole school: coaching &amp; mentoring)</li> <li>• Senior Schools' Partnership Teacher</li> <li>• Reaching Rwanda</li> </ul> |
| LSA – 6R                                      | Angela Pearson (17.5 hours)<br>Roxie Starr (9.5 hours)<br>Jane Ashton (0.5 hours)<br>FfS: lunchtimes | <ul style="list-style-type: none"> <li>• ZC-m (32.5 hours)</li> <li>• EHCP 14</li> <li>• Autistic spectrum disorder, (8)</li> </ul>   |
| LSA – 6R                                      | Lorna Beesley  | <ul style="list-style-type: none"> <li>• JR-m (15 hours)</li> <li>• EHCP 15</li> <li>• Autistic spectrum disorder, (9)</li> </ul>   |
| <b>6G</b>                                     | Scott Griffin  | <ul style="list-style-type: none"> <li>• Physical Education &amp; Sport Leader</li> </ul>   |
| Applied Behaviour Analysis (ABA) tutors       | Niko Goik<br>Snezhina Dimitrova  | <ul style="list-style-type: none"> <li>• MH-m (32.5 hours)</li> <li>• EHCP 16</li> <li>• Autistic spectrum Disorder, (10)</li> </ul>  |
| Teaching Assistant – Raising standards 4      | Rebecca (Bec) Pass   | 11.25 hours – targeted pupils: Year 6 (exclusively)   |

### Non class based staff

| Non-class based | Teacher      |   |
|-----------------|--------------|---|
| Headteacher     | Mark Hartley | <ul style="list-style-type: none"> <li>• School Leadership Team</li> <li>• Strategy &amp; direction</li> <li>• Standards &amp; quality assurance</li> <li>• Recruitment &amp; personnel</li> <li>• Assessment &amp; data analysis</li> <li>• Communication</li> <li>• School newsletter</li> <li>• The school budget</li> <li>• Continuing professional development (internal)</li> <li>• Child protection Officer</li> <li>• Governor liaison</li> </ul> |

|                       |   |  |
|-----------------------|---|--|
|                       |   | <ul style="list-style-type: none"> <li>• Year 6 teaching input</li> <li>• Year 5 enrichment programme</li> </ul>   |
| Deputy Headteacher    | Sue Jepson (0.8)  | <ul style="list-style-type: none"> <li>• School Leadership Team</li> <li>• Project management</li> <li>• Timetabling, logistics, diary &amp; cover</li> <li>• Premises &amp; building development</li> <li>• School policies, statements &amp; protocols</li> <li>• Safeguarding &amp; well-being (generic)</li> <li>• Sustainability</li> <li>• The pupil voice</li> <li>• Continuing professional development (external)</li> <li>• School lunches</li> <li>• Years 3 &amp; 4 enrichment programme</li> <li>• Fit for Sport</li> </ul> |
| SEN Coordinator       | Anna Freeland (0.6)<br>All day Monday & Tuesday; Weds, Thur and Fri morning | <ul style="list-style-type: none"> <li>• SENCo</li> <li>• Learning Support Assistants' Manager</li> <li>• SEN teaching input (Year 4 focus 2017-18)</li> </ul>   |
| Cover Teacher         | Louise Martin Cover: (0.6)  | <ul style="list-style-type: none"> <li>• Cover: Monday, Tuesday &amp; Wednesday</li> </ul>   |
| Cover Teacher         | James O'Donnell (0.6)   | <ul style="list-style-type: none"> <li>• Cover teacher: Wednesday; Thursday &amp; Friday</li> <li>• Computing Leader</li> </ul>  |
| Music teacher         | Karen Warner (0.7)  | <ul style="list-style-type: none"> <li>• Music Leader</li> </ul>   |
| PE teacher            | Brian Jones (0.9)   | <ul style="list-style-type: none"> <li>• Physical education and sport – provision</li> <li>• Teams</li> <li>• Inter school matches</li> <li>• Lunchtime games</li> </ul>   |
| Learning Mentor       | Pollyanna Kelynack (0.6)<br>Monday, Wednesday Thursday                      | <ul style="list-style-type: none"> <li>• Key Stage 2 pupil wellbeing</li> <li>• Family Support</li> </ul>  |
| Learning Mentor       | <i>Angela Pearson</i><br>(2 hours)  | <ul style="list-style-type: none"> <li>• Pupils' resilience group</li> </ul>   |
| Artist in Residence   | Olivia Berners-Price  | <ul style="list-style-type: none"> <li>• 6 hours</li> <li>• Mon, Weds; Thurs. (Y3-Y5)</li> </ul>   |
| Linguist in Residence | Michelle Caffrey  | <ul style="list-style-type: none"> <li>• 5.25 hours</li> <li>• Tuesday &amp; Wednesday</li> </ul>  |
| Old friend            | Phil Scott  | <ul style="list-style-type: none"> <li>• Year 6 maths teaching (higher attainers)</li> </ul>   |
| Maternity             | Jen New (EYFS teacher)  | <ul style="list-style-type: none"> <li>• To the end of November</li> </ul>   |
|                       | <b>Administrative &amp; technical staff</b>                                 |  |
|                       | Antonia Lord<br>(29 hours)  | <ul style="list-style-type: none"> <li>• School Business Manager</li> </ul>  |

|  |                               |   |
|--|-------------------------------|---|
|  | Jo Patience<br>Full-time      | <ul style="list-style-type: none"> <li>• Communications Manager</li> <li>• Key Stage 1 Office Manager</li> </ul>  |
|  | Charlotte Phelan<br>Full-time | <ul style="list-style-type: none"> <li>• Administration project manager</li> <li>• After School Clubs Coordinator</li> <li>• Premises administration</li> <li>• School Trips Manager</li> </ul> |
|  | Gill Mais<br>21.25 hours      | Key Stage 1 Office Manager (mornings)   |
|  | Fiona McKinlay<br>27.5 hours  | Key Stage 1 Office Manager (afternoons)   |
|  | Cullen Stokes                 | Site Manager  |
|  | Paul Moran (0.8)              | ICT Technician<br>(4 days: Monday to Thursday)  |
|  | Charles Adamah (0.2)          | ICT Technician (Tuesdays)   |
|  | Sarah Templeman (0.4)         | Display Manager   |
|  | Kate Gowar (0.2)              | Finance Officer   |

|  |                           |                              |
|--|---------------------------|------------------------------|
|  | <b>Lunchtime staff</b>    |                              |
|  | Staff from Fit for Sport  | Key Stage 2: 4 staff         |
|  | <i>Christine Moss</i>     | Lunch & Playground Manager   |
|  | <i>Ray Beard</i>          | EYFS meal supervisor         |
|  | <i>Lily Martirossian</i>  | EYFS meal supervisor         |
|  | <i>Kristina Zobdeh</i>    | EYFS meal supervisor         |
|  | <i>Lucy Baldwin</i>       | EYFS meal supervisor         |
|  | <i>Natalie Vallade</i>    | EYFS meal supervisor         |
|  | <i>Sarah Lever</i>        | EYFS meal supervisor         |
|  |                           |                              |
|  | <i>Georgina Rowe</i>      | Key Stage 1 meal supervisor  |
|  | <i>Emily Cole</i>         | Key Stage 1 meal supervisor  |
|  | <i>Bida Bahlouli</i>      | Key Stage 1 meal supervisor  |
|  | <i>Lama Enjarie</i>       | Key Stage 1 meal supervisor  |
|  | <i>Roz Sandford-Smith</i> | Key Stage 1 meal supervisor  |
|  | <i>Brian Jones</i>        | Key Stage 1 meal supervisor  |
|  | <i>Shannon Berry</i>      | Key Stage 1 meal supervisor  |
|  | <i>Judith Acquah</i>      | Key Stage 1 meal supervisor  |
|  | <i>Lucy Benson</i>        | Key Stage 1 meal supervisor  |
|  | <i>Fit for Sport</i>      | 1 staff member               |
|  |                           |                              |
|  | <i>Alison Whale</i>       | School Brasserie Meal Manger |
|  | <i>Jane Ashton</i>        | Key Stage 2 meal supervisor  |
|  | <i>Avrika Bolokan</i>     | Key Stage 2 meal supervisor  |
|  | <i>Hannah Childs</i>      | Key Stage 2 meal supervisor  |
|  | <i>Jasmine Lehman</i>     | Key Stage 2 meal supervisor  |
|  | <i>Tanith Marshall</i>    | Key Stage 2 meal supervisor  |
|  | <i>Brian Jones</i>        | Key Stage 2 meal supervisor  |
|  | <i>Fit for Sport</i>      | 2 staff members              |

|                              |   |
|------------------------------|---|
| <b>Total number of staff</b> | <b>68 (+ FfS staff &amp; ABA staff)</b> |
|------------------------------|---|

**School Leadership Team**

- Mark Hartley
- Sue Jepson
- Kelly Thomas
- Jade Baxter
- Suzy Cole
- Camilla Garofalo
- Rachel Wilson
- Margo Rodrigo
- Alex Woods